

United States Soo Bahk Do Moo Duk Kwan Federation, Inc.

20 Millburn Ave Floor 2 Springfield, New Jersey 07081

INTERVIEW RELEASE FORMS

Notes about these forms: Oral history involves interviewing individuals on a voluntary basis with the explicit intention of creating a historical document that will be preserved (generally in the form of the audio recording as well as the transcription of what was recorded).

Narrator Agreement

In consideration of the recording and preservation of my oral history memoir by the United States Soo Bahk Do Moo Duk Kwan Federation, Inc. ("The Federation"), I **the narrator**, _____, hereby grant, assign, and transfer to the Federation all rights, including all literary and property rights unless restricted as noted below, to publish, duplicate, or otherwise use for any lawful purpose and to dispose of the recording(s) and/or transcribed interview(s) recorded on date _____, concerning the topics of the interview and related subjects, and any video and still photos taken during the interview.

This transfer includes copyright ownership and rights of publication in print and in electronic form, such as placement on internet sites for access through that medium, the right to rebroadcast the interview or portions thereof on the internet and in other media formats, and permission to transfer the interview to future technological media. I (the narrator) hereby give the Federation the right to publish and distribute the recording(s) and/or transcription(s) as it deems appropriate.

Note any restrictions: _____

Narrator's name as he/she wishes it to be used:

Narrator's full address:

Narrator's phone number:

Narrator's email

Dated:

Signature of Narrator:

(888) SOO-BAHK

headquarters@soobahkdo.com

www.soobahkdo.com

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Interviewer Agreement

Similarly and for the same considerations noted preceding, I **the interviewer**

_____, hereby grant, assign, and transfer to the Federation all rights, including all literary and property rights unless restricted as noted below, to publish, duplicate, or otherwise use for any lawful purpose and to dispose of the recording(s) and/or transcribed interview(s) recorded on date _____, concerning the topics of the interview and related subjects, and any video and still photos taken during the interview.

This transfer includes copyright ownership and rights of publication in print and in electronic form, such as placement on internet sites for access through that medium, the right to rebroadcast the interview or portions thereof on the internet and in other media formats, and permission to transfer the interview to future technological media. I (the narrator) hereby give the Federation the right to publish and distribute the recording(s) and/or transcription(s) as it deems appropriate.

Likewise, the Federation hereby agrees to preserve the products of this oral history interview along with other historical records of the Federation and agree to provide the narrator and interviewer (the oral authors) with access to the taped interview(s).

Note any restrictions: _____

Narrator's name as he/she wishes it to be used:

Narrator's full address:

Narrator's phone number:

Narrator's email

Dated:

Signature of Interviewer:

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Federation Agreement

Why we use these oral history release forms:

Oral history involves interviewing individuals with the explicit intention of creating a historical document that will be preserved (generally in the form of the audio recording as well as the transcription of what was spoken) for the use of future researchers. We work by the principle of informed consent, which means that each individual being interviewed fully understands the purposes and potential uses of the interview, as well as their freedom not to answer some questions and their right to restrict access to some portions of what was recorded, and that the narrator realizes that rather than being anonymous, their identification will be retained for the use of future researchers, who may draw from the interview to produce historical writings or other works.

Our use of legal releases, and our motivation for wanting oral history interviews to be retained in the Federation's historical repository, are linked (1) to our desire to provide access and (2) to comply with laws and ethical standards on issues of evidence and copyright, as further described below. (1.) If a researcher makes explicit use of an interview in written work (either by direct quotation and paraphrase), the interview should be cited in a footnote, so that others can identify and locate that information within the framework of extant evidence. That historical reference to oral history materials is not possible if the materials are kept in private hands. (2.) Each of the parties to an oral history interview (the narrator and the interviewer) transfers to the Federation their copyright ownership to the products of their participation in the interview (for example, the interview, recorded words, video, photographs, and written materials), and thus both must sign an agreement to that effect and which establishes access for those who in the future want to use the products of the interview.

Dated:

Signature of Federation Representative:

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